WildAid is a growing unique and dynamic global wildlife conservation non-profit based in San Francisco. With a $13 million annual budget, WildAid has received a Four Star rating from Charity Navigator for over a decade. WildAid’s mission is to protect wildlife from illegal trade and other imminent threats. Since its founding in 1999, WildAid has become a premier conservation organization in driving behavior change through both world-class communications campaigns, and capacity building. WildAid’s Marine Program focuses on the maritime law enforcement capacity building component.

Reporting to the Marine Program Director, the Marine Senior Program Manager (SPM) will support the Director in leading program strategy, management, and budget, programmatic fundraising, and programmatic communications for WildAid’s Marine Program. This role is both strategic and hands-on and will evolve as the Marine Program continues to expand. Initially the SPM will be responsible for the successful execution of program-wide projects including execution of a global conference, and technology and tool testing and development, managing and coordinating with internationally-based contracting teams and staff to do so. The SPM will also represent WildAid with external organizations, often working with those organizations to build strategic collaborative projects out of uncertain situations.

**Primary Duties and Responsibilities:**

- **Project Management:** Execute multi-million dollar projects that require coordination across program sites.
- **Representation:** Professionally and effectively represent the organization with diverse partners.

**Additional Responsibilities:** As the SPM position and Marine Program evolve, this position will take on additional responsibilities. Future responsibilities could include:

- **Programmatic Fundraising:** maintain and build upon the existing funding base to support the organization’s development and program priorities. Fundraising efforts would include working with governments, individuals, tour operators, corporations and grant writing. Identify new institutional funders, create pitch presentations, write grants, and close new sources of funding for the program.

- **Programmatic Communications & Marketing:** work closely with WildAid’s communications team to develop a communication strategy for the program, implement campaigns across our global portfolio of projects, and identify and pursue opportunities to generate global awareness for WildAid’s Marine Program.

- **Program Management & Evaluation:** Actively manage program budget, internal coordination processes, team meetings, etc.

**Key Competencies & Ideal Profile**

We seek an experienced marine conservation practitioner, who enjoys managing complex strategic-level projects, and is easily able to coordinate remote and highly diverse employee and contractor teams. They must thrive working independently without a great deal of supervision, and must understand how to confidently express, and respectfully receive, diverse viewpoints. All WildAid staff members must also be comfortable in an entrepreneurial culture.
**Required Qualifications**
- Minimum 5 years of Project Management Experience
- Bachelor’s degree required; an advanced degree in a related field or PMP certification is preferred
- Minimum 10 years in conservation (preferably in marine conservation) working in increasingly responsible roles
- Experience working effectively with internationally-based highly diverse teams
- Ability to work independently
- Willingness to travel up to 25% of the time
- Fluent in English

**Desired Qualifications:**
- Fluent in Spanish
- Excellent verbal and written communication skills
- Business development or fundraising experience

**Location**
US (with ability to work Pacific Time hours and participate in meetings with international partners outside normal business hours)

**To Apply**
Please submit cover letter and resume to jobs@wildaid.org. Information sent to other email accounts will not be considered.

**Equal Opportunity Employer**
WildAid is committed to being inclusive and is proud to be an equal opportunity employer. We will consider all applications and applicants.