



Job Description

Marine Program Manager

WildAid is a growing and dynamic global wildlife conservation non-profit based in San Francisco with a mission to inspire and empower the world to protect wildlife and vital habitats from critical threats. WildAid manages a \$13 million annual budget and has received a Four-Star rating from Charity Navigator for over a decade. Since its founding in 1999, WildAid has become a premier conservation organization in driving behavior change through both world-class communications campaigns and capacity building. WildAid's Marine Program partners with local leaders to design and implement effective enforcement solutions to deter illegal fishing and strengthen the protection of priority marine areas. With a global portfolio of 96 sites spanning 16 countries, the Marine Program aims to expand to 250 sites over the next five years to help protect marine wildlife, ocean habitats, and coastal livelihoods.

Reporting to the Marine Program Director, the Marine Program Manager will manage day-to-day operations of the Marine Program, including fundraising, communications, budgets, projects, and coordination across sites. With the Marine Program Director, the Marine Program Manager will actively contribute to program strategy and team management. The Marine Program Manager will supervise a Program Associate and will liaise closely with members of WildAid's broader team, including colleagues in Development and Communications.

Primary Responsibilities

- Manage day-to-day operations of the Marine Program: actively manage program budget, track KPIs and deliverables, design internal coordination processes, develop agreements with contractors and partners, etc.
- Manage programmatic fundraising, working with the WildAid Marine and Development teams to design and draft grant proposals, track and report progress, and develop partner relationships.
- With the Marine Program Director, design and implement program strategy, including expansion to new sites.
- Advance projects that require coordination across multiple sites.
- With the WildAid Communications team, develop and implement a communications strategy for the program to generate global awareness for WildAid's Marine Program.
- Professionally and effectively represent the organization with diverse partners and at international meetings.
- Other programmatic work as needed.

Qualifications

- Bachelor's degree with a minimum of six years of experience in the fields of marine conservation, international development, environmental policy, enforcement, or related, or equivalent professional experience.
- At least two years of experience managing direct reports.
- Demonstrated experience managing international projects across geographies and cultures.
- Ability to work independently and adapt to changing circumstances.
- Up to 20% international travel.
- Must be fluent in English. Bilingual fluency in Spanish is strongly preferred.

**Location and Compensation**

This role may be performed from WildAid's office in San Francisco, or from a remote office location in the United States. Work shall be performed primarily during regular business hours on Pacific Time, with the need to participate in meetings with international partners at various times outside normal business hours. This is a full-time exempt role with a pay range from US\$80,000 – \$95,000 annually, commensurate with skill, experience, and internal equity. Competitive benefits package includes: Employer-sponsored medical coverage and life/AD&D insurance; 401(k) eligibility with employer Safe Harbor contribution up to a 4% elected deferral; paid holidays; paid sick leave; and accrued paid time off.

How To Apply

To apply, please send your resume/CV, and a brief cover letter to jobs@wildaid.org. Applications will be considered on a rolling basis until the role is filled.

The successful applicant must meet the requirements of WildAid's background screening process.

Equal Opportunity Employer

WildAid is committed to being inclusive and is proud to be an equal opportunity employer. We will consider all applications and applicants.